

DELIBERAZIONE DELLA GIUNTA REGIONALE 5 giugno 2025, n. 749

**Approvazione Schema Protocollo d'Intesa tra Regione Puglia e Joint Research Centre (JRC), Centro comune di ricerca della Commissione Europea, istituito ai sensi dell'articolo 8 del trattato Euratom.**

#### LA GIUNTA REGIONALE

VISTI:

- gli artt. 4, 5 e 6 della L.R. 4 febbraio 1997, n. 7;
- la Deliberazione della Giunta Regionale n. 3261 del 28 luglio 1998;
- gli artt. 4 e 16 del D.lgs. n. 165 del 30.03.2001 e ss.mm.ii.;
- gli artt. 43 e 44 dello Statuto della Regione Puglia;
- il Decreto del Presidente della Giunta regionale 22 gennaio 2021, n. 22 e ss.mm.ii., recante l'Atto di Alta Organizzazione M.A.I.A. 2.0;
- il Regolamento interno di questa Giunta;

VISTO il documento istruttorio della Segreteria generale della Presidenza, concernente l'argomento in oggetto e la conseguente proposta del Presidente;

PRESO ATTO

a) delle sottoscrizioni dei responsabili della struttura amministrativa competente, ai fini dell'attestazione della regolarità amministrativa dell'attività istruttorie e della proposta, ai sensi dell'art. 6, co. 8 delle Linee guida sul *Sistema dei controlli interni nella Regione Puglia*, adottate con D.G.R. 23 luglio 2019, n. 1374;

Con voto favorevole espresso all'unanimità dei presenti e per le motivazioni contenute nel documento istruttorio che è parte integrante e sostanziale della presente deliberazione

#### DELIBERA

- di prendere atto di tutto quanto esposto in narrativa, che qui si intende integralmente riportato;
- di approvare lo Schema di Protocollo d'Intesa tra Regione Puglia e Joint Research Centre (JRC), Centro comune di ricerca della Commissione Europea, allegato al presente provvedimento (Allegato A) per farne parte integrante e sostanziale;
- di attribuire alla Fondazione IPRES, nell'ambito del Protocollo allegato, il ruolo di coordinatore tecnico a supporto dell'attuazione delle attività ivi previste,
- di dare mandato alla Segreteria generale della Presidenza di adempiere a tutti gli adempimenti amministrativi consequenziali per quanto di competenza;
- di dare atto che il Protocollo sarà sottoscritto dal Presidente o da un suo delegato;
- di pubblicare il presente provvedimento sul BURP in versione integrale;
- di dare atto che il presente provvedimento è soggetto a pubblicazione ai sensi dell'art. 12 del decreto legislativo 14 marzo 2013, n.33.

Il Segretario della Giunta  
NICOLA PALADINO

Il Presidente della Giunta  
MICHELE EMILIANO

## DOCUMENTO ISTRUTTORIO

**Oggetto:** Approvazione Schema Protocollo d'Intesa tra Regione Puglia e Joint Research Centre (JRC), Centro comune di ricerca della Commissione Europea, istituito ai sensi dell'articolo 8 del trattato Euratom.

Il Centro comune di ricerca (JRC), istituito ai sensi dell'articolo 8 del trattato Euratom, costituisce il servizio per la scienza e la conoscenza della Commissione europea, che fornisce consulenza scientifica indipendente e sostegno alla politica dell'Unione europea (Unione).

In qualità di servizio della Commissione per la scienza e la conoscenza, il JRC svolge un ruolo centrale nella creazione, gestione e attribuzione di un senso alle conoscenze scientifiche collettive per il miglioramento delle politiche dell'Unione, contribuendo all'orientamento strategico e all'attuazione di programmi di ricerca e innovazione (Orizzonte Europa e il programma Euratom di ricerca e formazione) mediante le sue azioni dirette.

La sua mission è fornire un sostegno scientifico e tecnico alla progettazione, allo sviluppo, all'attuazione e al controllo delle politiche dell'Ue. Svolge, inoltre, un ruolo di coordinamento e ricerca in numerose reti europee di enti nazionali di ricerca, università e industrie degli Stati membri. Considerato che

- il Joint Research Centre (JRC) è il servizio scientifico della Commissione Europea che ha come mission quella di supportare le politiche dell'Unione Europea (UE) attraverso analisi scientifiche indipendenti ed evidence-based.
- tra gli strumenti con cui il JRC attua - per conto della Commissione Europea - le sue politiche di advice scientifico per le autorità responsabili delle politiche di ricerca e gli organismi di ricerca presenti sul territorio degli Stati Membri, sono ricompresi numerosi accordi di collaborazione in essere con autorità regionali e locali, per consentire la messa in atto di una collaborazione scientifica operativa con gli enti;
- è nell'interesse della Regione Puglia stabilire una partnership proattiva e strutturata in settori di interesse relativi all'applicazione del modello Rhomolo per lo studio dell'economia regionale e, in particolare, per la stima degli effetti macroeconomici di programmi di investimento complessi (esempio PR Puglia 2021 - 2027, PSR, PNRR), di politiche dell'innovazione, di strategie per lo sviluppo sostenibili, di rapporti con i Balcani e la sponda sud del Mediterraneo nonché di politiche di accoglienza e integrazione di migranti.

Considerato altresì che

- con nota del 17.11.2022 prot. n. AOO\_175/5682 la Regione Puglia ha richiesto a Joint Research Centre la possibilità di stipulare un Protocollo di collaborazione tra le parti;
- con nota del 06.02.2023 prot. n. 856638 il Joint Research Centre ha accolto favorevolmente la proposta dando via all'iter procedurale al fine di formalizzare la cooperazione con un Protocollo.
- è intenzione dell'amministrazione regionale promuovere la collaborazione tra la Regione Puglia e il JRC attraverso un Protocollo di Intesa denominato 'Memorandum of Understanding (MoU), con il coinvolgimento e il supporto della Fondazione IPRES, per promuovere collaborazioni scientifiche e progetti di ricerca congiunti tra il JRC e la comunità scientifica e dell'innovazione regionale, in un'ottica di crescenti sinergie tra la ricerca in Puglia e le istituzioni UE;

Alla luce delle risultanze istruttorie, sussistono i presupposti di fatto e di diritto per stipulare un protocollo d'intesa tra la Regione Puglia e Joint Research Centre (JRC), Centro comune di ricerca della Commissione Europea.

Per quanto esposto in precedenza, vista anche

- la D.G.R. 15 settembre 2021, n. 1466 recante l'approvazione della Strategia regionale per la parità di genere, denominata Agenda di Genere;
- la D.G.R. 3 luglio 2023, n. 938 recante Valutazione di impatto di genere. Sistema di gestione e di monitoraggio. Revisione degli allegati.
- la D.G.R. 26 settembre 2024 n.1295 recante Valutazione di Impatto di Genere (VIG). Approvazione indirizzi metodologico-operativi e avvio fase strutturale.

#### GARANZIA DI RISERVATEZZA

“La pubblicazione sul BURP, nonché la pubblicazione all'Albo o sul sito istituzionale, salve le garanzie previste dalla legge 241/1990 in tema di accesso ai documenti amministrativi, avviene nel rispetto della tutela della riservatezza dei cittadini secondo quanto disposto dal Regolamento UE n. 679/2016 in materia di protezione dei dati personali, nonché dal D. Lgs. 196/2003 ss. mm. ii., ed ai sensi del vigente Regolamento regionale 5/2006 per il trattamento dei dati sensibili e giudiziari, in quanto applicabile.

Ai fini della pubblicità legale, il presente provvedimento è stato redatto in modo da evitare la diffusione di dati personali identificativi non necessari ovvero il riferimento alle particolari categorie di dati previste dagli articoli 9 e 10 del succitato Regolamento UE.

Valutazione di impatto di genere: neutro

#### COPERTURA FINANZIARIA DI CUI AL d.lgs. n. 118/2011

Il presente provvedimento non comporta implicazioni, dirette e/o indirette, di natura economico-finanziaria e/o patrimoniale e dalla stessa non deriva alcun onere a carico del bilancio regionale.

**Tutto ciò premesso**, al fine di stipulare un protocollo d'intesa tra la Regione Puglia e Joint Research Centre (JRC), Centro comune di ricerca della Commissione Europea, ai sensi dell'art. 4, co. 4, lett. K) della L.R. n. 7/1997, si propone alla Giunta Regionale

- di prendere atto di tutto quanto esposto in narrativa, che qui si intende integralmente riportato;
- di approvare lo Schema di Protocollo d'Intesa tra Regione Puglia e Joint Research Centre (JRC), Centro comune di ricerca della Commissione Europea, allegato al presente provvedimento (Allegato A) per farne parte integrante e sostanziale;
- di attribuire alla Fondazione IPRES, nell'ambito del Protocollo allegato, il ruolo di coordinatore tecnico a supporto dell'attuazione delle attività ivi previste,
- di dare mandato alla Segreteria generale della Presidenza di adempiere a tutti gli adempimenti amministrativi consequenziali per quanto di competenza;
- di dare atto che il Protocollo sarà sottoscritto dal Presidente o da un suo delegato;
- di pubblicare il presente provvedimento sul BURP in versione integrale;
- di dare atto che il presente provvedimento è soggetto a pubblicazione ai sensi dell'art. 12 del decreto legislativo 14 marzo 2013, n.33.

I sottoscritti attestano la regolarità amministrativa dell'attività istruttoria e della proposta, ai sensi dell'art. 6, co. 3, lett. da a) ad e) delle Linee guida sul Sistema dei controlli interni nella Regione Puglia, adottate con D.G.R. 23 luglio 2019, n. 1374.

Il Responsabile EQ  
(Maria Teresa Martire)

  
Maria  
Teresa  
Martire  
27.05.2025  
12:28:15  
GMT+02:00

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Il Segretario Generale della Presidenza  
(Roberto Venneri)

ROBERTO  
VENNERI

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Il Presidente della Giunta Regionale  
(Michele Emiliano)

  
Michele Emiliano  
29.05.2025 12:50:38  
GMT+02:00

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Propone

Alla Giunta regionale l'adozione del presente atto.

ALLEGATO A

MEMORANDUM OF UNDERSTANDING No. [to be added]

ROBERTO  
VENNERI

## MEMORANDUM OF UNDERSTANDING

**The Joint Research Centre of the European Commission,**  
represented for the purpose of signing this memorandum by Bernard Magenhann, Director General  
of the Joint Research Centre, duly entitled to sign,

(hereinafter referred to as '**the JRC**'),

**and**

**Regione Puglia,**  
with the registered address at Lungomare Nazario Sauro, 33, 70100 Bari, Italy, tax code  
80017210727 represented for the purpose of signing this memorandum by Michele Emiliano,  
Presidente Regione Puglia duly entitled to sign,

(hereinafter referred to as '**Regione Puglia**').

Hereinafter referred to individually as '**the Party**' or collectively as '**the Parties**'.

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MEMORANDUM OF UNDERSTANDING No. [to be added]

**PREAMBLE****WHEREAS:**

Regione Puglia is a local government entity, as per Article 117 of the Constitution of the Italian Republic and by the Regional Statute. In this context, it is required to play an active and spearheading role in the promotion and development of research activities and international collaboration.

Within the European Commission, the Joint Research Centre's mission is to provide independent, evidence-based knowledge and science, supporting EU policies to positively impact society.

The Parties wish to establish a general framework for a continuous, proactive and structured partnership in sectors of mutual interest related to the monitoring and evaluation of policies and EU funding programmes, industrial transitions and dynamics, the application of the Rhomolo model to the study of the regional economy and, in particular, to the estimation of the macroeconomic effects of complex investment programs (e.g.: PR Puglia 2021 - 2027, PSR and NRRP), innovation policies, labour market interventions, policies for the reception and integration of migrants, strategies for sustainable development, strategic foresight and relations with the Balkans and the southern coast of the Mediterranean.

The Parties reciprocally acknowledge a particular relevance in the context of their respective objectives in science for policy, research and innovation. The Puglia region, situated in the southern part of Italy, boasts a captivating blend of history, culture, and natural beauty. Its regional capital, Bari, anchors the administrative setup alongside five other provinces: Lecce, Taranto, Brindisi, Barletta-Andria-Trani and Foggia.

Puglia is a region with a modern and diversified economy which, based on smart specialisation strategies, aims to achieve a high level of innovation, encouraging dialogue and creating networks to promote harmonious economic, social and territorial development in the Euro-Mediterranean area.

It is a territory of successful ideas thanks to the cooperation between local businesses, universities and public and private research centres, regional technological hubs which aim to foster competitiveness, stimulating and supporting R&I, technological transfer and specialised training, as well as a large network of public and private organisations that actively support young entrepreneurs and the creation of new businesses and Innovation HUBs.

In Puglia the education system is based on a network of 4 public universities, 1 private university, 9 Scientific Hospitalisation and Care Institutes – IRCCS, 1 Scientific and Technology Park, the first Science and Technology Park in southern Italy, 30 networks of public research laboratories, 6 technological districts (aerospace, mechatronics, high-tech, agri-food, energy, health and biotech), 18 production districts, 93 academic spin-offs, 450 startups, 86 innovative SMEs, and 759 patents. This network works closely with local industry to ensure the development of necessary tools and skills to help companies hire qualified staff and remain competitive.

The Parties wish to develop fruitful synergies and are open to collaboration from other partners, including initiatives involving the scientific and innovation ecosystem of Apulia and covering several scientific sectors in which the JRC operates.

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The Parties wish to undertake joint activities of mutual interest in accordance with their specific needs and objectives, and shall determine the areas and subject of such joint activities on the basis of the methodology set out in this Memorandum of Understanding (hereinafter referred to as 'the MoU').

THE PARTIES HAVE AGREED AS FOLLOWS:

#### ARTICLE 1 – SUBJECT AND SCOPE OF THE MoU

- 1.1** The MoU establishes the basis for future collaboration between the Parties in fields including but not exclusive to:
- Water governance
  - Monitoring and evaluation of policies and EU funding programmes
  - Application of the Rhomolo model to the study of the regional economy and, in particular, to the estimate of the macroeconomic effects of the effects of complex investment programs (e.g.: PR Puglia 2021 - 2027, PSR and NRRP);
  - Monitoring of industrial transition and innovation policies;
  - Monitoring of labour market interventions (i.e. ESF);
  - Strategies for sustainable development (territorial indicators/dashboards for monitoring);
  - Relations with the Balkans and the southern coast of the Mediterranean.
- 1.2** The envisaged collaboration between the Parties will be aimed at coordinating research activities in the fields of common interest (scientific subjects), specified in the Technical Annex 1, in order to ensure information sharing and efficient use of resources.
- 1.3** Each Party intends as a general rule to implement the MoU through the exchange of publicly available, non-proprietary information. Should the exchange of other information be necessary, such exchange will be subject to Article 3.
- 1.4** The Parties do not intend, or expect, to create intellectual property under the MoU. If it appears that intellectual property is likely to be created, the Parties either enter into a collaboration agreement in accordance with Article 1.5 or avoid the creation of intellectual property.
- 1.5** In case the Parties decide to undertake joint activities in any of the scientific subjects identified in the Technical Annex 1, they shall, prior to undertaking such activities, enter into a separate and formal collaboration agreement, covering the technical, legal (including liabilities of each Party and intellectual property rights) and financial aspects of the envisaged collaboration.

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- 1.6 Except for the obligations laid down in Article 3, the MoU does not establish legally binding obligations on the part of any of the Parties, including without limitation any financial obligation.

## ARTICLE 2 – MODALITIES OF CO-OPERATION

- 2.1 The implementation of the MoU shall be subject to the availability of funds, personnel and other resources as well as to the applicable laws and regulations, policies and programmes of each Party. The MoU does not represent any commitment with regard to funding on the part of either Party.
- 2.2 Each Party shall bear its own costs in connection with the implementation of the MoU. There shall be no transfer of money between the Parties in connection with the MoU.
- 2.3 The exact modalities of cooperation between the Parties on any of the scientific subjects specified in the Technical Annex 1 will be set out in the collaboration agreements related to the particular subject.

## ARTICLE 3 – CONFIDENTIALITY

- 3.1 The Parties undertake to keep confidential any information communicated to them by the other Party (i) as confidential or (ii) the disclosure of which may clearly be prejudicial to the other Party, until the information legitimately becomes publicly available through other parties or through work or actions lawfully performed outside (not based on the MoU) or has been made available to the receiving Party by another party without any confidentiality restrictions. This confidentiality obligation does not apply to information communicated orally unless the Party communicating such information notifies the other Party in writing without delay that such information shall be kept confidential.
- 3.2 Confidentiality of information exchanged in connection with the MoU shall be maintained for a period of five years after its expiry or termination. Notwithstanding the foregoing, any Party may indicate when communicating information to the other Party that the confidentiality of such information shall be maintained even after the said five-year period.
- 3.3 During the term of the MoU and for a period of five years following its termination, neither Party shall make publicly available or communicate to any third party any information related to or resulting from the implementation of the MoU, without first obtaining a written consent of the other Party on the manner and timing of such publication or communication. Such consent may not be unreasonably withheld.
- 3.4 In case of any dispute or difference between the Parties arising out of or in connection with the application of this Article, the Parties shall settle it by mutual agreement. Such effort shall be deemed to have failed when one of the Parties notifies so the other in writing. In that case, each Party may initiate proceedings before the General Court of the European Union in Luxembourg. The applicable law will be the law of the European Union and the law of the European Atomic Energy Community, complemented, where necessary, by the substantive law of Italy.

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- 3.5 All obligations under the present Article apply without prejudice to the applicable law, including without limitation the law governing the right of public access to documents. Neither Party can claim any damages or breach of the MoU in cases where the other Party acts according to its obligations resulting from the applicable law.

#### ARTICLE 4 – ADMINISTRATIVE PROVISIONS

- 4.1 All correspondence concerning the performance of the MoU shall be sent to the following addresses:

<u>For administrative questions</u> European Commission Joint Research Centre Directorate Strategy and Impact To the attention of Emanuela Bellan	<u>For administrative questions</u> Apulia Region General Secretariat of the Presidency To the attention of the Secretary General Roberto Venneri
<u>For technical questions</u> European Commission Joint Research Centre Directorate for Fair and Sustainable economy To the attention of Andrea Conte Directorate for Sustainable Resources To the attention of Alberto Pistocchi	<u>For technical questions</u> IPRES Foundation To the attention of General Manager Angelo Grasso

#### ARTICLE 5 – DATA PROTECTION

- 5.1 Where the JRC processes personal data included in or related to this MoU, it shall do so in accordance with Regulation (EU) 2018/1725.
- 5.2 Where Regione Puglia processes personal data included in or related to this MoU, it shall do so in accordance with Regulation (EU) 2016/679.
- 5.3 Details concerning the processing of personal data shall be made available to data subjects by each Party in the corresponding data protection notices.

#### ARTICLE 6 – ENTRY INTO FORCE AND DURATION

- 6.1 The MoU will enter into force on the date of its signature by the last Party and is concluded for a period of five years from said date. The MoU may be extended or amended only by written agreement signed by the duly authorised representatives of both Parties.
- 6.2 Either Party may terminate the MoU at any time upon three months prior written notice to the other Party.

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MEMORANDUM OF UNDERSTANDING No. [to be added]

**ARTICLE 7 – ANNEXES**

The following annexes shall form an integral part of the MoU:

Technical Annex 1

Data protection notice on processing of personal data by the Unit for Legal Affairs of JRC for contractual purposes

Signed in two originals in the English language.

For the **Joint Research Centre of the European Commission**

Done in Brussels on \_\_\_\_\_

Signature: \_\_\_\_\_

Bernard Magenhan  
Director General  
Joint Research Centre

For the **Regione Puglia**

Done in \_\_\_\_\_ on \_\_\_\_\_

Signature: \_\_\_\_\_

Michele Emiliano  
Presidente Regione Puglia

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**TECHNICAL ANNEX 1**

- 1.1** The Parties have the objective to enhance scientific cooperation in the following areas:
- a) *Monitoring and evaluation of policies and EU funding programmes.*  
The Parties (JRC.B7/TEDAM team and Puglia administration) will exchange relevant statistical information, data and methodologies to enhance the territorial monitoring of EU funding programmes and major other initiatives by means of both macro/sector data and micro/beneficiary level data.
  - b) *Application of the Rhomolo model to the study of the regional economy.*  
The Parties (JRC.B7/TEDAM team and Puglia administration) will exchange relevant statistical information, data and methodologies to enable the estimation of the macroeconomic effects of complex investment programs (e.g.: ESIF Puglia 2021 - 2027, PSR and NRRP). In doing so, JRC will contribute through its modelling capacity (Rhomolo model) while the statistical quantitative information needed for running the exercise will be collected jointly by JRC and the Puglia administration.
  - c) *Monitoring of industrial transition and innovation policies.*  
The Parties (JRC.B7/TEDAM team and ARTI/Puglia) will exchange relevant statistical information, data and methodologies to enhance the monitoring of industrial and innovation trends in the region, the role of industrial ecosystems and the effects of national and regional policies on industrial dynamics and regional competitiveness.
  - d) *Monitoring of labour market interventions (i.e. ESF);*  
The Parties (JRC.B7/TEDAM team and ARPAL/Puglia administration) will exchange relevant statistical information, data and methodologies to enable the estimation of the microeconomic effects of labour policies and the monitoring of professional qualifications required in the region.
  - e) *Water governance strategies;*  
The Parties (JRC.D.2 and Puglia regional administration) will collaborate to exchange best practices and case studies, enhancing the understanding and implementation of efficient water governance strategies. Key areas of focus include:
    - I. Sharing experiences and methodologies in the wastewater sector, emphasizing water reuse, resource recovery, and risk assessment and management.
    - II. Exploring advancements in desalination technologies to increase freshwater availability, especially in water-scarce regions.
    - III. Organizing workshops, seminars, and training sessions to build capacity among stakeholders, fostering the skills and knowledge needed for effective water governance.
    - IV. Initiating joint research projects to explore innovative water management solutions and technologies, leveraging the strengths and expertise of both JRC and Regione Puglia.

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f) Other topics of mutual interest.

However, the above list is not exhaustive and could include further areas of cooperation.

**1.2** In order to fully achieve the objectives of this agreement, the Parties will consider the following options for common actions:

- Initiate and maintain a dialogue on matters related to economics research, exploring possibilities for developing research projects of mutual interest.
- Joint participation in the execution of personnel development and training programs.
- Mutually opening their scientific infrastructure and share the benefits of cooperation in this area.
- Exchange appropriate scientific and technological information, for example, through conducting occasional seminars and workshops.
- Support the training of scientists, engineers and technical experts, for example, through the exchange of personnel.
- Harmonise established analytical procedures and promote these methods to end-users internationally.
- Participate in the execution of ongoing initiatives, projects and related activities of mutual interest to the Parties.
- Identify any other action that they deem appropriate to achieve the objectives of this MoU.
- Endorse the FAIR data principles, promoting the discoverability, accessibility, interoperability, and reusability of shared research data, thereby enhancing global scientific cooperation.

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MEMORANDUM OF UNDERSTANDING No. [to be added]

**ANNEX: DATA PROTECTION NOTICE****PROCESSING OF PERSONAL DATA BY THE UNIT FOR LEGAL AFFAIRS OF JRC  
FOR CONTRACTUAL PURPOSES****Table of Contents**

- 1. Introduction**
- 2. Why do we process your data?**
- 3. Which data do we collect and process?**
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- 7. What are your rights and how can you exercise them?**
- 8. Contact information**
- 9. Where to find more detailed information**

**1. Introduction**

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data (the right to access, rectify, block etc).

The European institutions are committed to protecting and respecting your privacy. As this service collects and further processes personal data, Regulation (EU) 2018/1725<sup>1</sup> is applicable.

This statement concerns the establishment and execution of collaboration instruments, undertaken by the Unit for Legal Affairs of the Joint Research Centre of the European Commission.

**2. Why do we process your data?**

Purpose of the processing operation: The Unit for Legal Affairs of JRC at the European Commission (referred to hereafter as 'controller') collects and uses your personal information to comply with the administrative and legal procedures relevant for the implementation, management and monitoring of collaboration instruments by the JRC (i.e. the establishment and management of their execution, including drafting,

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<sup>1</sup> [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39–98

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approving and ensuring legal execution of the instruments and compliance with ancillary legal obligations, such as archiving or disclosure following requests for access to documents).

### **3. Which data do we collect and process?**

The personal data collected and further processed are:

- Name;
- Function;
- Contact details (e.g. e-mail address, business telephone number, mobile telephone number, fax number, postal address, company and department, country of residence, internet address).

### **4. How long do we keep your data?**

The controller only keeps the data for the time necessary to fulfil the purpose of collection or further processing. In particular:

Data relating to requests for collaboration instruments are processed immediately.. Data encoded at the moment of the signature of the collaboration instrument is kept as it was at the time of reception. The updated data - address or contacts - are used for correspondence and exchanges that follow.

Files relating to collaboration instruments procedures and execution including personal data are to be retained in the service in charge of the procedure until the expiry date of the instrument, and in the archives for a period of 10 years following the expiry of the instrument. These files could be retained until the end of a possible audit if one started before the end of the above periods.

After the periods mentioned above have elapsed, the files containing personal data are assessed and chosen files are sent to the historical archives of the Commission for further conservation, other files are destroyed.

### **5. How do we protect your data?**

All data in electronic format (e-mails, documents, uploaded batches of data etc.) are stored either on the servers of the European Commission or of its contractors; the operations of which abide by the European Commission's security decision of 16 August 2006 [C(2006) 3602] concerning the security of information systems used by the European Commission.

In particular, for electronic information, the information is protected by User IDs and passwords. Only designated staff has the possibility to access the data kept for the purpose of administrative or financial processes. For hardcopy documentation, limited number of staff have access to cupboards; the storage offices are always locked when unattended.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the General Data Protection Regulation (EU) 2016/679.

### **6. Who has access to your data and to whom is it disclosed?**

Access to your data is provided to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements. This includes: Staff of Resource Support Units, some Directorate A Units, scientific personnel of the JRC Directorates; Staff of OLAF (European Anti-Fraud Office), IDOC (Investigation and Disciplinary Office of the Commission), IAS

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(Internal Audit Services), IAC (Internal Audit Control) of the JRC and the Legal Service of the Commission as well as staff of other Commission Services (SG, DG BUDG and clearinghouse) upon request in the context of official investigations or for audit purposes.

Further, access to your data may also be provided to institutions exercising scrutiny and control functions, including both EU bodies (Court of Auditors, European Court of Justice, EPDS, Ombudsman) and national authorities (judicial or administrative). Your data may also be disclosed to the public in the context of specific requests for access to documents in accordance with EU legislation.

Recipients of personal data may be within the EU and also in third countries and international organisations with which the JRC establishes scientific or administrative collaboration activities.

#### **7. What are your rights and how can you exercise them?**

Any person whose personal data are processed by the controller for the purposes stated above has specific rights as a data subject under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase their personal data and the right to restrict or, where applicable, the right to object to processing or the right to data portability.

Should any person whose personal data are processed in relation to this collaboration instrument have any queries concerning the processing of his or her personal data, they may address a request to the controller. The data subject may also address a request to the Data Protection Officer of the Commission. Data subjects have the right to lodge a complaint at any time with the European Data Protection Supervisor (see contacts below).

#### **8. Contact information**

If you have comments or questions, any concerns or a complaint regarding the collection and use of your personal data, please feel free to contact the Data using the following contact information:

The controller:

- European Commission  
Joint Research Centre  
Unit A.4 – Legal Affairs

Email: [JRC-A4-COLLABORATION-INSTRUMENTS@ec.europa.eu](mailto:JRC-A4-COLLABORATION-INSTRUMENTS@ec.europa.eu)

Other contacts:

- The Data Protection Officer (DPO) of the Commission: [DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)
- The European Data Protection Supervisor (EDPS): [edps@edps.europa.eu](mailto:edps@edps.europa.eu)

#### **9. Where to find more detailed information?**

The Commission Data Protection Officer publishes the register of all operations processing personal data. You can access the register on the following link : <http://ec.europa.eu/dpo-register>

This specific processing has been notified to the DPO with the following reference: **DPR-EC-00454**